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SURVEY PARTICIPANTS

Abington Community Library
Agnes Scott College
Athens Regional Library System
Brooklyn College
Chula Vista Public Library
Clark University
Coastal Carolina University
College of Charleston
Commerce Township Community Library
Connors State College
East Baton Rouge Parish Library
East Carolina University
Felician College Library
Gogebic Community College
Jefferson County Public Library
Lebanese American University
Macomb College
Mason County District Library
Metropolitan Library System
New Braunfels Public Library
Newport Beach Public Library
Northborough Free Library
Poplar Creek Public Library
Round Rock Public Library
San Marcos Public Library
St. Louis Public Library
Sullivan Free Library
Mercer University Atlanta
Utica College
Wake County Public Libraries
Williamsburg Regional Library

THE QUESTIONNAIRE

1. Please provide the following contact information.
    Name:
    Work Title:
    Organization:
    Country:
    Email:

2. Which term best describes your library?
    (a) Public library
    (b) Academic library

3. What is your library's current total annual budget for all expenses including collections, technology, salaries, etc.?

4. How much did the library spend for furniture and furnishings in the past year?

5. How much does the library plan to spend on furniture in the next year?

6. Which of the following items has the library purchased within the past three years? Which will the library purchase within the next three years?
    (a) Shelving
    (b) Wall mounted shelving
    (c) Free standing shelving
    (d) Single-faced shelving
    (e) Double-faced shelving
    (f) Bookcases
    (g) Cantilever style shelving
    (h) Wall mounted magazine or book holders
    (i) Chairs
    (j) Desks
    (k) Wall clocks
    (l) Library carts
    (m) Mobile bookcases
    (n) Reading tables
    (o) Round collaborative work tables
    (p) Carrels
    (q) Computer-related furniture
    (r) Single access workstations
    (s) Multiple access workstations
    (t) Circulation desks
    (u) Literature/magazine racks
    (v) Step stools or step ladders
    (w) Children's library furniture
    (x) Couches

   (y) Ottomans
   (z) Easy chairs
  (aa) Outdoor furniture
  (bb) Cafe tables or chairs
  (cc) Carpeting
  (dd) Floor tiles
  (ee) Wood flooring
   (ff) Paintings, prints or other artwork
  (gg) Wood, compressed wood or wood veneer/steel
  (hh) Vinyl, plastic or fabric

7. Has the library purchased any music/audio listening systems within the past year?

8. How would you describe trends in furniture and furnishings practices at your library over the past few years? Has spending increased or decreased?

9. Where does spending for furniture at your library largely come from?
   (a) The operating budget
   (b) The capital budget
   (c) Mostly from the capital budget, but some from the operating budget
   (d) A sponsor or parent organization

10. Has the library sold any furniture over the past three years?
   (a) Yes
   (b) No

11. If the library has sold any furniture over the past three years, how much has it accrued from such activities over this entire period?

12. Has the library ever purchased used library furniture?
   (a) Yes
   (b) No

13. If the library has purchased used library furniture, what percentage of the library's purchases of furniture and furnishings have been accounted for by purchases of used items over the past three years?

14. What has been the percentage increase or decrease in the purchase of used library furniture and furnishings over the past three years?

15. What companies, venues or websites have you used to procure used library furniture?

16. Has your library ever purchased furniture or furnishings from any of the following online sources?
  - (a) Amazon.com
  - (b) eBay
  - (c) Worden
  - (d) Demco
  - (e) BCI
  - (f) Sparkeology
  - (g) Library Interiors of Texas
  - (h) Library Designs
  - (i) Big Cozy Books
  - (j) Huston and Company
  - (k) Brodart
  - (l) Gaylord
  - (m) Other (please specify)

17. What are the top three suppliers of library furniture to your organization and why do you use them?

18. Rank the following as the most important sources of information about library furniture.
  - (a) Library trade shows
  - (b) Furniture/furnishings trade shows
  - (c) YouTube
  - (d) The library trade press
  - (e) Blogs
  - (f) Listservs
  - (g) Word of mouth

19. What are some of your most important information sources about library furniture and furnishings? We are looking here for names of blogs, listservs, magazines, newsletters, websites, trade shows, conferences, video postings or podcasts and other information sources.

20. Every once in a while we make an institutional purchase that works out particularly well and we are especially pleased with the cost/value trade off in a purchase. Regarding your purchases of library furniture and furnishings, what have been two or three of your most satisfying purchases in this respect over the past few years? Try to be as specific as you can be about the brand, manufacturer, price paid and reasons why you were pleased.

21. What role, if any, have buying cooperative and consortia played in your library's furniture purchases?

22. For which types of library furniture and furnishings have you found it particularly difficult to find quality suppliers at a reasonable price?

23. To the best of your knowledge, have you specified or strongly favored the use of any particular types of wood, metal, plastics or other materials for safety, health or other reasons and if so, which materials and for what reason?

24. If your philosophy or approach to selecting library furniture has changed over the course of your career, how has it changed and why has it changed?

25. Does the library use bidding or auction websites that enable end users to send out requests for proposal to numerous companies simultaneously?
    (a) Yes
    (b) No

26. If your organization uses bidding or auction websites to attract bidders, what are some of the sites that your organization has used to solicit bids for library furniture?

Characteristics of the Sample

Type of Library

	Public	Academic
Entire Sample	59.38%	40.63%

Total Annual Budget

	Less than $1 Million	$1 Million to $4 Million	More than $4 Million
Entire Sample	30.30%	39.39%	30.30%

Total Spending on Furniture in the Past Year

	Less than $5,000	$5,000 to $50,000	More than $50,000
Entire Sample	34.38%	34.38%	31.25%